



Customs Power of Attorney and Acknowledgement of Terms and Conditions of Service

*EIN / IRS# _____

(2) appropriate box: Individual Partnership Corporation Sole Proprietorship Limited Liability Company

KNOW ALL MEN BY THESE PRESENTS: That; (1) _____ doing business as a (Full name of individual, partnership, corporation, sole proprietorship, or Limited Liability Company) (Identify)

(3) _____ under the laws of the State of (4) _____ (Individual, partnership, corporation, sole proprietorship, or Limited Liability Company) (Insert one)

residing or having a principal place of business at (5) _____, hereby constitutes and appoints **A.V. Reilly International LTD dba Reilly International**, its officers, employees, and/or specifically authorized agents, to act for and on its behalf as a trust (Grantee's Name)

and lawful agent and attorney of the grantor for and in the name, place and stead of grantor, from this date, in the United States (the "territory") either in writing, electronically, or by other authorized means, to:

Make, endorse, sign, declare, or swear to any customs entry, withdrawal, declaration, certificate; bill of lading, carnet or any other documents required by law or regulation in connection with the importation, exportation, transportation, of any merchandise in or through the customs territory, shipped or consigned by or to said grantor;

Perform any act or condition, which may be required by law or regulation in connection with such merchandise deliverable to said grantor; to receive any merchandise;

Make endorsements on bills of lading conferring authority to transfer title; make entry or collect drawback; and to make, sign, declare, or swear to any statement or certificate required by law or regulation for drawback purposes, regardless of whether such document is intended for filing with Customs;

Sign, seal, and deliver for and as the act of said grantor any bond required by law or regulation in connection with the entry or withdrawal of imported merchandise or merchandise exported with or without benefit of drawback, or in connection with the entry, clearance, lading, unloading or navigation of any vessel or other means of conveyance owned or operated by said grantor, and any and all bonds which may be voluntarily given and accepted under applicable laws and regulations, consignee's and owner's declarations provided for in section 455, Tariff Act of 1930, as amended, or affidavits or statements in connection with the entry of merchandise;

Sign and swear to any document and to perform any act that may be necessary or required by law or regulation in connection with the entering, clearing, lading, unloading, or operation of any vessel or other means of conveyance owned or operated by said grantor;

Authorize other Customs Brokers duly licensed within the territory to act as grantor's agent; to receive, endorse and collect checks issued for Customs duty refunds in grantor's name drawn on the Treasurer of the United States; if the grantor is a nonresident of the United States, to accept service of process on behalf of the grantor;

And generally, to transact Customs business, including filing of claims or protests under section 514 of the Tariff Act of 1930, or pursuant to other laws of the territories, in which said grantor is or may be concerned or interested and which may properly be transacted or performed by an agent and attorney;

Giving to said agent and attorney full power and authority to do anything whatever requisite necessary to be done in the premises as fully as said grantor could do if present and acting, hereby ratifying and confirming all that the said agent and attorney shall lawfully do by virtue of these presents;

This power of attorney to remain full force and effect until (6) _____ or until revocation in writing is duly given to and received by grantee (if the donor of this power of attorney is a partnership, the said power shall in no case have any force or effect in the United States after the expiration 2 years from the dates of its execution);

Grantor acknowledges receipt of Reilly International's Terms and Conditions of Service governing all transactions between the Parties. If the Grantor is a Limited Liability Company, the signatory certifies that he/she has full authority to execute this power on behalf of the Grantor.

IN WITNESS WHEREOF, the said (7) _____ caused these presents to be (Full name of company)

sealed and signed: (Signature) (8) _____ (Printed Name)

(9) _____ Date: (10) _____

Witness: (11) _____

If you are the importer of record, payment to the broker will not relieve you of liability for Customs and Border Protection (CBP) charges (duties, taxes or other debts owed CBP) in the event the charges are not paid by the broker. Therefore, if you pay by check, Customs charges may be paid with a separate check payable to the "Customs and Border Protection" which shall be delivered to CBP by the broker. Importers who wish to utilize this procedure must contact our office in advance to arrange timely receipt of duty checks.



CORPORATE CERTIFICATION

(To be made by an officer of other than the one who executes the power of attorney)

I, (12) _____, certify that I am the (13) _____ of (14) _____, organized under the laws of the State of (15) _____ that (16) _____, who signed this power of attorney on behalf of the donor, is the (17) _____ of said corporation; and that said power of attorney was duly signed, and attested for and in behalf of said corporation by authority of its governing body as the same appears in a resolution of the Board of Directors passed at a regular meeting held on the (18) ____ day of _____, 20 _____, now in my possession or custody. I further certify that the resolution is in accordance with the articles of incorporation and bylaws of said corporation and was executed in accordance with the laws of the State or Country of Incorporation.

(19) IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said corporation, at the City of _____ this ____ day of _____, 20 _____.

(20) (Signature)

(Date)

INDIVIDUAL, PARTNERSHIP, AND CORPORATE CERTIFICATION NOTARY

CITY _____
COUNTY _____
STATE _____

SS:

On this _____ day of _____, 20 _____, personally appeared before me residing at _____, personally known or sufficiently identified to me, who certifies that _____ (is) (are) the individual(s) who executed the foregoing instrument and acknowledge it to be _____ free act and deed.

(Notary Public)



POWER OF ATTORNEY COMPLETION INSTRUCTIONS

A valid Power of Attorney (POA) must be on file in our office before we can take any action regarding customs clearance of your goods. Please complete the attached Power of Attorney (typed or legibly written in ink) as per the appropriate instructions below. We may agree to begin work upon receipt of a fax or scanned copy of your POA, but you will need to mail the original to us. Please follow the instructions for (individual, DBA, sole proprietorship, partnership or corporation) very carefully. **Leave blank any space that is not listed in your category. Do not use correction tape – if any changes or corrections must be made, draw a line through the incorrect information and write in the correction. The person signing the POA must initial any changes.**

*Please insert your IRS Employer I.D. Number or Social Security Number in the box indicated. If you have a Customs assigned number, please write it in and note that it is an assigned number.

INDIVIDUALS, DBA & SOLE PROPRIETORSHIPS	PARTNERSHIP ONLY	CORPORATIONS ONLY
<ol style="list-style-type: none"> 1. Insert your full name. 2. Check "Individual" or "Sole Proprietorship" – see the Corporation instructions for corporate DBAs. 3. If authorized to do business under an assumed name (DBA), insert that name. 4. Not applicable, omit. 5. Insert business address – if any. If business address is the same as residence address, insert that address. 6. Insert "REVOKED" <u>or</u> the revocation date. 7. Same as (1) <u>or</u> if (3) is different than (1), insert the name shown on line (3). 8. Usual signature of the person signing the POA and type or print the signer's name next to signature. 9. Insert title of the person signing. 10. Date of execution. 11. Signature of Witness. <p>Individual certification must be completed in the presence of a Notary Public.</p>	<ol style="list-style-type: none"> 1. Insert full name of all general partners – use an attachment if necessary. 2. Check "Partnership". 3. If applicable, insert business name if partnership. 4. Not applicable, omit. 5. Insert residence addresses for all partners – use an attachment if necessary. In addition, insert business address. 6. Insert "REVOKED" <u>or</u> the revocation date. <i>Partnership POAs expire automatically in 2 years.</i> 7. Same as (1) <u>or</u> if (3) is different than (1), insert the name shown on line (3). 8. Usual signature of the person signing the POA and type or print the signer's name next to signature. 9. Insert title of person signing. 10. Date of execution. 11. Signature of Witness. <p>Partnership certification must be completed in the presence of a Notary Public.</p>	<ol style="list-style-type: none"> 1. Insert full name of the corporation. 2. Check "Corporation". 3. If the corporation does business under an assumed name, insert that name on line (3) – if no DBA is used, leave blank. 4. State or country (if foreign) of incorporation. 5. Insert business address. 6. Insert "REVOKED" <u>or</u> the revocation date. 7. Same as (1) <u>or</u> if (3) is different than (1), insert the name shown on line (3). 8. Usual signature of the person signing (must be signed by an officer of the corporation or "authorized individual") and type or print the signer's name next to signature. 9. Corporation title of person signing. 10. Date of execution. 11. Signature of Witness. <p>Corporation certification must be completed in the presence of a Notary Public.</p>
<p>DBA When should a DBA (doing business as) be used? When the principal (name on line one) is authorized under state law to use a fictitious business or trade name to transact business.</p> <hr/> <p>Important For verification purposes, Individuals must provide a copy of their social security card or passport.</p>	<p>LIMITED LIABILITY CORPORATIONS (LLCs)</p> <p>LLC requirements vary from state to state. They can appear to be fairly simple partnerships or close corporations but the specifics are entirely dependent upon individual states.</p> <p>For that reason, additional documentation is needed by LLCs. A copy of the articles of organization and bylaws should be provided, in order to confirm that the power of attorney is signed by an authorized member of the LLC.</p>	<ol style="list-style-type: none"> 12. Name of Officer signing the certification (must be other than the one who signed the POA). 13. Title of the officer signing the certification. 14. Same as (1). 15. Same as (4). 16. Name of the person who signed on line (8). 17. Title of the person who signed on line (8). 18. Date the resolution was passed by the Board of Directors. 19. Complete "In Witness Whereof". 20. Usual signature of (11) followed by date of execution.